



**Erasmus+ Programme**  
**Key Action 1 – Higher Education**  
**Students Mobility for Traineeship**  
**Hosting SCHOOL**

<b>SCHOOL INFORMATION</b>	
Name of the school	Istituto Superiore Lorenzo Lotto
Address inc post code	Via dell'Albarotto 23, Trescore Balneario (BG) 24069 - ITALY
Telephone	035.944.782 – 035.944.680
Fax	035.944.220
E-mail	<a href="mailto:segreteria@islotto.it">segreteria@islotto.it</a>
Website	<a href="http://www.islotto.it">www.islotto.it</a>
Number of employees	200
<b>CONTACT DETAILS</b>	
Contact person for this traineeship	Alfonso Surace
Department and designation, job title	Informatics Department, Cultural Exchanges Referent, ICT Teacher
Direct telephone number	338.3448612
E-mail address	<a href="mailto:comeniusproject@islotto.it">comeniusproject@islotto.it</a>
<b>APPLICATION PROCEDURE</b>	
Who to apply to (including contact details)	The applicant will contact the school by telephone, email or fax. The contact person for this traineeship is Alfonso Surace, Culturale Exchanges Referent (see contact details)
Deadline for applications (if any)	None, always running
Application process	The Applicant will meet the Referent in order to understand the needs of our school and organize activities and tasks to develop jointly with students and teachers.
<b>TRAINEESHIP INFORMATION</b>	
Subject area (languages; education; mathematics...)	Languages, Literature, Education, History, Geography, Mathematics, Computer Science.
Location	Trescore Balneario (BG)
Start Date	01-10-2014
Duration	9 months
Working hours per week	18
Description of activities, tasks	<p>The presence of a Comenius Assistant enriches the educational experience enhancing internationalization in a European perspective. Students confronting and interacting with the incoming Comenius Assistant teacher are challenged to explore a broader social reality in its European dimension.</p> <p>The Comenius assistant at our institute will be responsible for implementing CLIL trainings in two specific areas, consistent with our economical and technical/technological specializations: one economics module in Financial science and International Marketing Relations;</p>

	<p>one technical module in Environments, Construction and Territory focusing on applied and graphic technologies (a graduate or postgraduate student in architecture, with transdisciplinary expertise would be welcome).</p> <p>The school will implement strategies to ensure that the Assistant is embedded in and enjoys a positive professional and social experience inside and outside school. Throughout the period of her/his stay, the Assistant will be guided and supported, right from the search of a dwelling and through a continuous feedback from other members of the school, also being mentored by the local Tutor for Cultural Exchanges and European partnerships.</p> <p>The presence of an Assistant, who comes from a different social and cultural environment, will give the opportunity to teachers and students to develop strategies and approaches to deal with unfamiliar and previously learnt aspects of a different culture, of which the Assistant is a direct and authentic carrier. Besides being a skilled linguistic resource, the Assistant will serve as an encompassing cultural resource for the School, where he will add to a fruitful international and cross-cultural dialogue.</p>
<b>COMPETENCES REQUIRED</b>	
Languages and level of competence required	Languages required are: English or Spanish or German or French. The Assistant's language level should be C1/C2 according to the QCER.
Computer skills and level of skills required	The Assistant should have a good knowledge of computer, how to use Office Suite (MS Office/LibreOffice/OpenOffice), internet surfing, use of electronic board. ECDL Core certificate is welcome but not compulsory.